

SPANISH-AMERICAN INSTITUTE

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Program Development, Planning and Review Plan Standing Standing Committees Semi-Annual Meeting Schedule 2017-2018

Mission, Recruiting, and Student Complaints

1

Responsible Parties:

- Dante V. Ferraro, President / SEVIS PDSO
- Thomas Schwenke, Dean of Administrative Services / SEVIS DSO
- Paul Schiffman, Dean of Student Services / SEVIS DSO
- Caryn T. Davis, Dean of Academic Affairs
- Ivelisse Rymer, Faculty Student-Services Associate / SEVIS DSO

SEMI-ANNUAL MEETINGS:

January & July

2

Curriculum & Program Length & Structure

Responsible Parties:

- Caryn T. Davis, Dean of Academic Affairs
- Dr. Nori Panganiban, English Chair
- Ilya Gogin, Associate English Chair
- Andrey Armyakova, Associate English Chair
- Enrique Nibeyro, Computer Chair
- Freddie Ann Bush, Business Chair
- Dante V. Ferraro, Pres (Program Dev, Planning & Review Coordinator)

SEMI-ANNUAL MEETINGS:

February & August

3

Resources: Administrative and Fiscal Capacity and Facilities, Equipment, and Supplies

Responsible Parties:

- Dante V. Ferraro, President
- Thomas Schwenke, Dean of Administrative Services
- Paul Schiffman, Dean of Student Services
- Caryn T. Davis, Dean of Academic Affairs
- Ivelisse Rymer, Faculty Student-Services Associate

SEMI-ANNUAL MEETINGS:

March & September

Faculty Standing Committee

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Responsible Parties:

- Caryn T. Davis, Dean of Academic Affairs
- Dr. Nori Panganiban, English Department Chair
- Freddie Ann Bush, Intensive English Language Division, Business Chair
- Jenny Arbai, Faculty
- Enrique Nibeyro, Computer Chair

SEMI-ANNUAL MEETINGS:

April & October

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Program Development, Planning and Review Student Services Standing Committee

Responsible Parties:

- Paul Schiffman, Dean of Student Services
- Thomas S. Schwenke, Dean of Administrative Services
- Lyudmila Klavsen, Faculty Student-Services
- Maria Machado, Faculty Student-Services

SEMI-ANNUAL MEETINGS:

May & November

Student Achievement

Responsible Parties:

- Caryn T. Davis, Dean of Academic Affairs
- Thomas Schwenke, Dean of Administrative Services
- Dr. Nori Panganiban, English Chair
- Ilya Gogin, Associate English Chair
- Andrey Armyakova, Associate English Chair
- Freddie Ann Bush, Business Chair, Intensive English Language Division
- Christian Gallardo, Faculty Student-Services
- Evdokia Azoidou, Faculty
- Olesya Braznikova, Faculty

SEMI-ANNUAL MEETINGS:

June & December