303 English for Accounting (Intermediate Course) 120-hour cycles

Prerequisite(s):

Accounting 302 or equivalent

Textbooks:

Kermit D. Larson et al, Volume I: Fundamental Accounting Principles with Working Papers, McGraw Hill Irwin, 2002 (or comparable text), *pages 300-525.*

Course Description:

In this "English through Accounting" course students develop English language skills to be successful with intermediate accounting functions. This second course in an accounting sequence expands students' knowledge about the purposes and principles of accounting and the practice of fundamental accounting procedures using standard American English. Students analyze and apply accounting concepts and procedures to real-life situations drawn from various types of businesses.

This course is not intended to provide instruction which will result in the student's acquisition of occupational skills. Placement assistance by the school is not available for this course.

Course Goals:

This course will reinforce students' knowledge of

- Intermediate English relating to the purposes and principles of accounting
- intermediate accounting procedures in English

Objectives:

- interpret written accounting and general business language in English
- interpret and use visual materials including charts and graphs in English
- speak, read, and write in English about various accounting situations
- explain the concept and form of accounting information systems in English

Student Learning Outcomes:

By the end of the course, students will be able to:

General SLOs:

- read and better understand written English language descriptions of accounting, the language of business
- interpret charts, graphs, and other visual materials in English
- talk and write in English about situations and problems requiring accounting activities or solutions
- read for detail in the context of accounting problems and directions in English

- interpret how businesses communicate regarding financial statements in English.

Speaking:

B2 SLOs:

- Can outline an issue or a problem clearly, speculating about causes or consequences, and weighing advantages and disadvantages of different approaches.
- Can give clear, detailed descriptions and presentations on a wide range of subjects related to his/her field of interest, expanding and supporting ideas with subsidiary points and relevant examples.
- Can use different levels of formality or multiple sociolinguistic purposes without signs of restricting what speaker wants to communicate.

Writing:

B2 SLOs:

- Can write an essay or report that develops an argument systematically with appropriate highlighting of significant points and relevant supporting detail.
- Can evaluate different ideas or solutions to a problem.
- Can write an essay or report which develops an argument, giving reasons in support of or against a particular point of view and explaining the advantages and disadvantages of various options.
- Can synthesize information and arguments from a number of sources.

*Instructional Methods.

• This course is designed to be repeated in multiple, continuous, simultaneous course-hour cycles toward proficiency progression of course stated outcomes & student personal proficiency goals as determined in consultation with Student Services Associates.

*Information Regarding the Maximum Number of Times a Class Can Be Repeated: Students who enroll in the ESL-Plus Course of Study move their individual levels or courses at their own rate. As long as a student is in good academic standing (as defined in our student policies), a student may be in a given level for a variable amount of time.

TUITION: $480 Certificate: Accounting (Intermediate Course)