304 English for Accounting (Advanced I) 60 Classes

Prerequisite(s):

Accounting 303 or equivalent

Textbooks:

Kermit D. Larson et al, Volume II: Fundamental Accounting Principles With Working Papers, McGraw Hill Irwin, 2002 (or comparable text), *pages 556-845.*

Course Description:

In this "English through Accounting" course students develop English language skills to be successful with advanced accounting functions. This third course in an accounting sequence expands students' knowledge about the purposes and principles of accounting and the practice of fundamental accounting procedures. Students analyze and apply accounting concepts and procedures to real-life situations drawn from various types of businesses in English.
This course is not intended to provide instruction which will result in the student's acquisition of occupational skills. Placement assistance by the school is not available for this course.

Course Goals:

This course will expand students' knowledge of:

- Advanced English relating to purposes and principles of accounting
- advanced accounting procedures in English
- analysis and application of various accounting concepts and procedures in English

Objectives:

- read and explain accounting descriptions and business language in English.
- clearly pronounce numbers and numerical functions
- interpret and use visual materials including charts and graphs in English
- speak, read, and write about various accounting situations in English

Student Learning Outcomes:

By the end of the course, students will be able to:

- read and better understand written English language descriptions of accounting, the language of business
- develop oral fluency with numbers and numerical functions
- interpret charts, graphs, and other visual materials in English
- speak and write in English about situations and problems requiring accounting activities or solutions
- read directions and details of accounting problems in English.

Speaking SLOs:

C1:

- discuss in detail issues related to business situations involving Accounting.
- talk in some detail about Accounting issues .
- discuss possible solutions for Accounting problems and what role the software can play.
- compare and contrast various forms of Accounting approaches.
- understand various communication styles, including direct, indirect, formal and informal.

Writing SLOs:

C1:

- can express yourself in clear, well-structured text.
- express points of view at some length.
- can write about complex subjects in a letter, an essay or a report, underlining what you consider to be the critical issues.
- can select style appropriate to the reader in mind.

*Instructional Methods.

• This course is designed to be repeated in multiple, continuous, simultaneous course-hour cycles toward proficiency progression of course stated outcomes & student personal proficiency goals as determined in consultation with Student Services Associates.

*Information Regarding the Maximum Number of Times a Class Can Be Repeated: Students who enroll in the ESL-Plus Course of Study move their individual levels or courses at their own rate. As long as a student is in good academic standing (as defined in our student policies), a student may be in a given level for a variable amount of time.

TUITION: $240 Certificate: Accounting (Advanced I)